

## **BYBEE TEST PREP, LLC's TERMS & CONDITIONS**

By enrolling in a Bybee Test Prep, LLC d/b/a Bybee College Prep's tutoring program student agrees as follows:

### **1. Boot Camp Class:**

- a. Tuition is \$1195.00.
- b. Program is designed to prepare the student for the SAT.
- c. Program provides 20 classroom hours which includes 12 hours of instruction utilizing officially released preparation material. Instruction includes over 70 strategies and techniques developed by Bybee Test Prep, LLC d/b/a Bybee College Prep to improve the student's test results. Classes are scheduled from 7:00 pm to 9:00 pm on Monday or Thursday.
- d. 1 full length practice test.
- e. 8:1 student to teacher ratio.
- f. Make up session price will be 20% off the regular 1:1 instruction price.
- g. Photographs of the student in the classroom or instructional setting may be published on the Bybee Test Prep, LLC d/b/a Bybee College Prep's website or in other promotional material.

### **2. Test Prep Academy:**

- a. Tuition is \$1995.00.
- b. Program includes an orientation to create a customized test preparation plan.
- c. Program provides 1:1 instruction to the student and is designed to prepare the student for either the ACT and/or SAT.
- d. Program provides 18 hours of 1:1 tutoring utilizing officially released preparation material. The Test Prep Academy will be customized for the student's individualized needs. Instruction includes over 70 strategies and techniques developed and designed by Bybee Test Prep, LLC d/b/a Bybee College Prep to improve the student's test results.
- e. At least 3 full length practice tests.
- f. Flexible scheduling is available.
- g. Photographs of the student in the classroom or instructional setting may be published on the Bybee Test Prep, LLC d/b/a Bybee College Prep's website or in its other promotional material.

### **3. College App Camp:**

- a. Tuition is \$695.
- b. Program consists of a 4-day camp designed to prepare the student for the college application process. At the end of the camp the student will have at least the following:
  - i. A college ready resume.

- ii. 2 college ready essays. Additional instruction will be provided to help the student integrate the essays to the variety of prompts they will likely see in the application process.
      - iii. Spreadsheet organizing your college choices.
      - iv. A template for writing effective cover letters.
    - c. Photographs of the student in the classroom or instructional setting may be published on the Bybee Test Prep, LLC d/b/a Bybee College Prep's website or in its other promotional material.
- 4. Essay Kickoff**
  - a. Cost is \$150
  - b. Service includes a 1-hour 1:1 session generating topic ideas and outlining the framework for a specific essay.
- 5. Essay Revise and Edit**
  - a. Cost is \$150
  - b. Service includes a 1-hour 1:1 session revising and editing a single essay of 350 words or more or up to 3 essays of 350 words or less.
- 6. Academic Resume**
  - a. Cost is \$395
  - b. Program includes 3 1-hour 1:1 sessions.
    - i. 1-hour to generate content
    - ii. 1-hour to format the document
    - iii. 1-hour for document review
- 7. Essay Packages** (i.e. ApplyTexas, Common App, School-specific)
  - a. Cost is \$595
  - b. Program consists of multiple 1:1 sessions working on a specific college essay task relative to the program purchased.
    - i. 1-hour 1:1 session for worksheet completion/account set up.
    - ii. 1-hour 1:1 session for Essay Kickoff.
    - iii. 1-hour 1:1 session for each essay of 350 words or more or up to 3 essays of 350 words or less.
    - iv. 1-hour 1:1 session for application review
- 8. Refund Policy:**
  - a. Prior to the start of program tutoring or classroom services, we will refund the full amount of tuition less a 10% administrative fee.
  - b. After the start of program tutoring or classroom services, we will refund a prorated amount of tuition paid based on the number of remaining unused sessions for the selected program less a 10% administrative fee.
  - c. 1:1 tutoring sessions canceled 48 hours before the scheduled session will be fully refunded. Cancellation of 1:1 sessions within 48 of the scheduled session will not be refunded. We will attempt to reschedule the session at a mutually agreeable date and time based on the student's and instructor's availability.

STUDENT/PARENT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Printed Name: \_\_\_\_\_